

Notice to Chair of the relevant Scrutiny Committee

This notice complies with the urgency provisions set out in Brent Council's Constitution.

The council is required to provide 28 days' notice of all Key Decisions, whether these will be taken by Cabinet, a Cabinet Committee or by an Officer of the Council. If a decision is urgent and it is not possible to meet this requirement, this form must be completed and submitted to Governance Services. This notice will then be sent to the Chair of the relevant Scrutiny Committee for inspection and published on the council's website. Please also note that the Leader of the Council will report all decisions taken under urgency procedures to Full Council.

1. Decision Maker

Cabinet

2. Matter to be decided

To award a works contract to progress Phase 1 of Carlton and Granville Centres Development based on evaluation criteria and weightings which will be set out in a report to Cabinet on 13 November 2017.

3. When decision is to be made

13 November 2017

4. Will any part of the decision or accompanying report/s be exempt from publication? If so, please state the category of exemption

Yes, category 3. Namely, information relating to the financial or business affairs of any particular person (including the authority holding that information).

5. Reasons for urgency

a. Please explain why 28 days' notice of the decision was not provided

On 13 March 2017 Cabinet agreed the basis upon which tenders would be evaluated and delegated the decision to award the works contract. The need to report back to Cabinet was therefore not planned. However, as tenders have been evaluated on a different basis, it is now necessary to report the actual evaluation criteria and weightings to Cabinet. That being the case, it is considered appropriate for Cabinet to make the award decision itself.

b. Please explain why it is impractical to defer the decision to allow the required notice to be provided on the Forward Plan

The Council secured £720k of GLA funding for this work. It is time limited and needs to be claimed this financial year. If the Council are unable to facilitate a start on site in November, there is a significant risk that it will not be possible to complete the works in time to secure

the funding. The next scheduled meeting of Cabinet is on 13 November 2017. If the decision were to be delayed beyond that meeting, the funding would be put at risk.

- c. **If any of the report is due to be exempt from publication, please explain why the 28 days' notice of the planned exemption was not given**

See above.

If it is not possible to give at least 5 clear days' notice of the decision, please also complete the following:

- d. **Please explain why it is not possible to provide at least 5 clear days' notice of the decision**

[Click here to enter text.](#)

- e. **Please explain why it is impractical to defer the decision until at least 5 clear days' notice of the decision can be provided.**

[Click here to enter text.](#)

If the decision is also requesting the disapplication of the 5 day call-in period: Please explain why both the Council's and public interest would be seriously prejudiced by the decision not taking immediate effect

[Click here to enter text.](#)

The completed form must be approved by the relevant Director or Strategic Director.

Name/Signature

Date

Richard Barrett

02/11/17

The following section is to be completed by Governance Services

Chair of the relevant Scrutiny Committee

Councillor Matt Kelcher (Chair of the Resources and Public Realm Scrutiny Committee)

Date notice sent to Chair

02/11/2017

Please specify action required

<input checked="" type="checkbox"/>	To note the urgent decision (between 5 and 28 days' notice provided)
<input type="checkbox"/>	To permit the urgent decision to be taken (less than 5 clear days' notice provided)
<input checked="" type="checkbox"/>	To permit consideration of a decision supported by information exempt from publication under Schedule 12A of the Local Government Act 1972 (less than 28 days' notice provided of anticipated exemption).
<input type="checkbox"/>	To permit the dis-application of the 5 day call-in period, to allow the decision to take immediate effect

Date of Chair's approval (if required)

06/11/2017